

Notice of Meeting

Council Overview Board

**Date & time**

Wednesday, 21
September 2016 at
10.00 am

Place

Ashcombe Suite
County Hall
Penrhyn Road
Kingston upon Thames
KT1 2DN

Contact

Ross Pike
Room 122, County Hall
Tel 020 8541 7368

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Chief Executive

David McNulty

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Ross Pike on 020 8541 7368.

Members

Mr Steve Cosser (Chairman), Mr Eber A Kington (Vice-Chairman), Mr Mark Brett-Warburton, Mr Bill Chapman, Mr Stephen Cooksey, Mr Bob Gardner, Mr Michael Gosling, Dr Zully Grant-Duff, Mr David Harmer, Mr Nick Harrison, Mr David Ivison, Mr Colin Kemp, Mrs Hazel Watson, Mr Keith Witham and Mrs Denise Saliagopoulos

Ex Officio Members:

Mrs Sally Ann B Marks (Chairman of the County Council) and Mr Nick Skellett CBE (Vice-Chairman of the County Council)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

Performance, finance and risk monitoring for all Council Services	HR and Organisational Development
Budget strategy/Financial Management	IMT
Improvement Programme, Productivity and Efficiency	Procurement
Equalities and Diversity	Other support functions
Corporate Performance Management	Risk Management
Corporate and Community Planning	Europe
Property	Communications
Contingency Planning	Public Value Review programme and process

PART 1
IN PUBLIC

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING: 6 JULY 2016

(Pages 1
- 10)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (Thursday 15 September 2016).
2. The deadline for public questions is seven days before the meeting (Wednesday 14 September 2016).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SCRUTINY BOARD

(Pages
11 - 14)

The Cabinet responded to the recommendations made by the Board regarding the Municipal Bond Agency proposal.

6 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME

(Pages
15 - 24)

The Board is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.

7 SCRUTINY BOARD TASK GROUP SCOPING DOCUMENTS

(Pages
25 - 38)

Purpose of the report: For the Council Overview Board to review and approve the scoping documents as appropriate.

8 SURREY COUNTY COUNCIL'S APPROACH TO CONSULTATION (Pages 39 - 44)

Purpose of the report: Policy Development and Review

The report provides an overview of consultation practice, how officers are supported to undertake consultations and how this can be strengthened.

9 INTERNAL AUDIT: REVIEW OF PROPERTY ASSET MANAGEMENT SYSTEM INCOME MODULE (Pages 45 - 52)

Purpose of the report: Scrutiny of Services

To review the summary of audit findings and Management Action Plan produced as a result of an internal audit review.

10 INTERNAL AUDIT: SURREY YOUTH CENTRES - GOVERNANCE AND BUSINESS MANAGEMENT ARRANGEMENTS (Pages 53 - 72)

Purpose of the report: Scrutiny of Services

To review the summary of audit findings and Management Action Plan produced as a result of an internal audit review.

11 FINANCIAL SUSTAINABILITY AND BUDGET PLANNING 2017 TO 2022 (Pages 73 - 88)

Purpose of the report: Scrutiny of Budgets

This report presents an update on the council's financial prospects and the key strategies to respond to the challenge presented in the next five year Medium Term Financial Plan (MTFP 2017-22) to ensure it is both balanced and sustainable.

12 DATE OF NEXT MEETING

The next meeting of the Board will be held at 10:00 on Thursday 3 November 2016

David McNulty
Chief Executive
Published: 13 September 2016

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